

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 8 January 1959

FROM : Chief/Language and Area School/TR

SUBJECT: Weekly Activities Report #1

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NO CHANGE in Class. ☐
☐ DECLASSIFIED
Class. CHANGED TO: TS S (C)
DPA Memo, 4 Apr 77
Auth: DPA REG. 77/1703
Date: 30 JAN 78 By: 022

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. This week we are completing Career Plans and [] is interviewing all employees concerned.

2. For several months we have been trying to develop a full-time Greek class mainly to meet the needs of [] We now have a class of 5 or 6 to begin about 19 January - providing we get a native speaker.

3. [] has been conferring individually with senior personnel about our job descriptions.

4. At the request of Lyman Kirkpatrick, [] interviewed a former Russian that [] is trying to place, but found him unacceptable. We have offered alternative suggestions.

5. A representative of the ACLS team doing the survey for the Office of Education of government language requirements will call next Tuesday, in response to General Cabell's letter drafted by LAS.

6. [] reported for duty on 5 January.